



COVID SECURE CAMPUS GUIDELINES

ACADEMIC YEAR 2023 / 2024

For both new and continuing students

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UCFB is a world first in higher education and together, with its Global Institute of Sport (GIS), delivers undergraduate and postgraduate degree courses, awarded by the University of East London, in the operational and business facets of the football and sports industry from within world-class stadiums. We are dedicated to providing the expertise, resources and environment to help you to reach your potential during and after your studies, using our global networking opportunities to connect you with the sports industry.

The COVID-19 pandemic disrupted recent academic years in ways that no one could have expected,



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1. What is a COVID Secure Campus?

With the future remaining uncertain, UCFB|GIS has ~~been working~~ continued to adapt to a new normal. These guidelines have been developed and refined to ensure we inform the UCFB|GIS community on the changes we have made to our unique campus environments. The following aims, objectives, and key principles have helped guide us in this journey.

1.1. Our aims and objectives

Aim:

Providing a safe and inclusive campus which empowers and supports our students and staff towards achieving a rewarding experience for all during these challenging times.








Objectives:

1. Safety First - In line with the latest government guidelines and sector regulations, we have created a healthy and COVID-19 secure campus, ensuring that student and staff health and safety is at the centre of all that we do.

We will continue to achieve this objective by:

- Undertaking and reviewing detailed risk assessments.
- Continued enhanced cleaning measures including disinfectant and deep cleaning programmes.
- Safe circulation systems around campus facilities, where appropriate or required.
- Ensuring appropriate ventilation within all our facilities.
- Maintaining COVID secure campus signage to promote hand washing and good hygiene.
- Providing hand sanitiser stations throughout campus facilities.
- Whilst face coverings are no longer required UCFB|GIS asks staff and students to be mindful of members of the community who might be anxious about the government's removal of restrictions and respect those who still wish to wear them - and they will remain available at UCFB|GIS facilities receptions.



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2. An inclusive and inspiring learning environment – our 2023 / 2024 academic year plan is structured to ensure all our students and staff will be able to access, engage with, and deliver a high-quality learning experience which spans beyond the classroom and supports a high-quality student experience.

We will continue to achieve this objective by:

Preparing a delivery model that is free from previous COVID restrictions such as social distancing to provide the fullest possible student experience, whilst retaining flexibility should circumstance change.

At the time of writing, all on-campus academic content will be delivered face-to-face in line with government guidance, but should further restrictions be imposed, then academic delivery and content will be made available virtually as previously (subject to the availability of our venue partners).

Providing high quality and regular student support.

3. Advancing Careers - We are dedicated to maximising the career opportunities of all our students, providing access to unique opportunities to learn from experts, develop insight into the industry and apply knowledge and skills in a wide range of sporting organisations. Our plan is to continue to provide these opportunities, making the most of digital innovation and virtual engagement alongside in-person experiences.

We will continue to achieve this objective by:

Delivering an industry-leading guest speaker insight series.

Creating unique work placements with industry-leading partners.

- 4. Continued innovation – In this unprecedented time, UCFB|GIS will create opportunity by working with our network of national and global partners to innovate and create unique experiences for our student community, ensuring the highest quality student experience possible.

We will achieve this objective by:

- Delivering an inspirational series of global summits.

- Delivering industry-leading events, conferences, and networking opportunities.

We have developed this set of COVID Secure Campus Guidelines, informed by the World Health Organisation, Public Health England, in accordance with the British Government advice and regulation and reviewed against newly issued guidance. The active application of these guidelines aims to create a healthy COVID-secure campus environment, which develops a high level of confidence in our ability to manage and mitigate the risk of COVID-19 transmission.

We have planned for multiple scenarios, each informed by detailed risk assessments, which enable the adaptability required through any changes in government COVID-related policy. These guidelines have been informed by six key principles:

- Inform,
- Test,
- Sanitise,
- Protect,
- Distance; and
- Track.

1.2. Our six key principles to safeguard the UCFB|GIS community

Our previous return to campus was underpinned by six key principles to ensure the safeguarding of our UCFB|GIS community.

Principle	Description	Action
INFORM	To provide regular and supportive information, advice and guidance to assist with the protection and safeguarding of all students and staff.	Complete Inductions. Provide information advice and guidance. On-going support for safe operations.
TEST	To provide reporting mechanisms for daily health self-assessment and provide students with information, advice and guidance on accessing testing kits or facilities.	Daily wellness reporting. Self-Assessment. Symptom identification.
SANITISE	To ensure all high use surfaces are regularly deep cleaned and disinfected and that all campus users are aware of their	Disinfectant cleaning. Multi-sanitiser stations. Provide guidance for good personal hygiene.

<p>PROTECT</p>	<p>responsibilities to maintain high levels of personal hygiene including access to hand washing facilities. To require all campus users to wear facemasks in line with guidance, unless exempt and that protections are in place to prevent possible non-touch transmissions.</p>	<p>Provide enhanced hand washing / hand sanitising facilities. Require continued usage of facemask in line with guidance, unless exempt.</p>
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where all courses could continue to be delivered online, informed students that the remainder of the academic year would be delivered online.

Following confirmation of the end of COVID restrictions and that higher education providers should plan for full face-to-face delivery from September 2021, UCFB|GIS reviewed and updated the following:

- Detailed risk assessments for each facility.
- COVID-secure safety measures implemented.
- New operational procedures agreed by stadia and facility landlords.
- Student and staff facility inductions.
- Health and safety self-assessments.

In September 2021, our UCFB|GIS students and staff returned to campus for full face-to-face delivery of our degree courses. UCFB|GIS will respond to any further changes in government guidance as and when required.

In line with government guidance, UCFB/GIS continued full face-to-face

However, UCFB|GIS reserves the right to alter the level of service in response to local lockdowns, or UCFB|GIS-specific outbreaks, should they occur. As always, UCFB|GIS will be led by the government guidance in operation at any specific time.

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Operational Plan and Delivery Model:

Due to the changing nature of the pandemic and a changing picture of government enforced local and national restrictions, shaped initially by a five-stage alert level and now a three-tier local system, in response, we have revised our

UCFB Current level of Operation: Green: Face-to-Face Education Delivery Permitted

UCFB GIS Level	Face-to-Face Delivery	Face-to-Face & Virtual Delivery	Virtual Delivery

UCFB GIS Level	Face-to-Face Delivery	Face-to-Face & Virtual Delivery	Virtual Delivery
UCFB GIS Business Area			

3. Our service plans

Full service plans have been developed to enable UCFB|GIS to operate at every level of government alert levels. These detailed plans have been used to inform our COVID Secure Campus guidelines.

4. Student Life

4.1. Prior to arrival on campus

Before students are allowed to return to campus at the beginning of each semester or following a lockdown occurring between semesters, the following is in place:

In order to access all available services, students must complete an online enrolment and registration process, followed by compulsory induction and orientation activities.

Students will continue to receive regular communications and updates in relation to



Further to group activities taking place in line with government and NGB guidelines, we encourage students to undertake individual recreational activities such as running, jogging, walking, cycling and other socially distanced

4.2.8 Semester dates

Your 2023/2024 semester dates can be found at:

<https://www.ucfb.ac.uk/studying-at-ucfb/student-life/campus-life/semester-dates/>

4.3 Online life

4.3.1 The UCFB|GIS online hub

The UCFB|GIS on-line hub is an easy-to-use platform, available on mobile, tablet and desktop. The on-line hub remains fully available during the academic year and allows you the flexibility to study on days of the week





6.3 Transport